**St. James’ Episcopal Church Vestry Minutes**

**April 28, 2021**

**Attendance:** Alyson Banks**,** Mitch Chester, Rich Connell, Lisa Gleason,

Bob Dugger**,** Don Hamer, Deborah O’Donnell, Erin Perrelli, Joyce Reynolds, Cheryl Turner

**Absent:** Sam Hoyt, Becky Lee

Called to order: 7:07 PM

# Opening Prayer

1. Learning Experience, *Love Is The Way,* Bishop Curry, Chapters 7, 8, 9

1. Approval of 3/24/21 Meeting Minutes Rich moved to accept, second Alyson

1. Treasurer’s Report Presented Bob Dugger
   * Revenue: Increased Balance: 310,000 due to additional cash flow Loan 100,000 closed from the diocese. Good cash 4800 from the Schwab account 1900 in other offerings well ahead
   * 11,800 spent from the General Fund, 4900 Joining Jesus Fund and 7800 Memorial Funds
   * Pledges: 14600 budget this month 1100 above that for this month.

Total: $900 short of budget

Motion accepts the Treasure’s Report Joyce Reynolds, second Rich Connell vote, Vestry unanimously accepted the Treasure’s Report.

Expenses are on track:

Joining Jesus Funds awaiting first quarter receipt

We are using Joining Jesus funds for many Covid – 19 renovations; what monies will be left. We the Vestry have responsibility to communicate to the congregation how the money is being spent and what projects may need to be placed on hold from the list?

1. Checking In

Facilities: Mitch Chester, Rich Connell

CES Ventilation/Air Filtration contract, pleased that we can use the newer construction internal path for duct work to create fresh air without going through the Brownstone. Anticipate a proposal next week with pricing using smaller commercial contractors.

1. Discussion Items

Re-opening the church for worship May 23, 2021 9 AM

* + Revise “In-person Worship Guidelines” voted on, on 2/24/21

Deb O’Donnell consulted with three parishioners who are MDs in the church. Response “Follow CDC Guidelines with three-foot distance, surface transmission rare normal cleaning is fine.”

Glastonbury school guideline good handwashing and wearing masks.

Procedure for Re-Opening (Published in Network for what to except) Goal to be inclusive for everyone whether they attend in person or continue to participate via ZOOM.

* Sign up at the door for contact tracing
* Three W’s (wearing masks and wear name tags)
* Ushers will design seating and traffic flow
* No Bathroom Restrictions
* Monitors, cameras and new Wi-Fi – no paper in the pews. No Hymnals or Prayer Books
* Everything open to permit flow of fresh air – wear warm clothes
* Communion/Communion pick up will continue for ½ hour following the service
* Coffee Hour
* ZOOM worship: recommendation that St James establish a formal technology team to continue ZOOM capability indefinitely

* + Church School: Will also resume on May 23, 2021 and use Parish Hall

but not the loft or the downstairs classrooms

Cheryl Turner made a motion to accept the revision of the “In Person Worship Guidelines” previously voted on February 24, 2021 to include the written criteria for re-opening the church for worship May 23, 2021. Deb O’Donnell seconded.

* + Outside groups: Yoga, AA, Al-Anon, Breakthrough Churchsuggestioncreate a contract for these groups to resume using the church for meetings.
  + Wedding scheduled July 17, 2021.

6. Racial Reconciliation work

Received a couple of email protesting the Black Lives Matter signage out front of the church. Our core values reflect inclusiveness. The Vestry recommends no changes.

Next meeting date: May 26, 2021

Adjourned 9:20 PM

# Closing Prayer